

To all Licensors

For the attention of the Licensing Managers

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|----------------|------------------------|---------------|------------|
| Your reference | Your correspondence of | Our reference | Date |
| | | CFCB/2014-15 | 14.04.2014 |

UEFA Club Monitoring - Deadlines in view of the 2014/15 UEFA club competitions

Dear Licensing Managers,

In accordance with Article 54(3) of the *UEFA Club Licensing and Financial Fair Play Regulations (Edition 2012)*, please find enclosed the key deadlines for the submission of the required monitoring documentation as part of the 2014/15 monitoring process.

The requested information shall be submitted to the UEFA Administration by use of the CL/FFP IT Solution unless otherwise specified or requested during the monitoring process.

All licensors are required to forward the relevant key dates to all their clubs in a timely manner.

Should you have any questions or require further information, please do not hesitate to contact the UEFA Club Licensing and Financial Fair Play Unit.

Yours sincerely,

UEFA Club Financial Control Body



Brian Quinn
Acting Chief Investigator

Enclosure

- Financial Fair Play Deadlines

Cc

- European Club Association (ECA)

DEADLINES IN VIEW OF THE 2014/15 MONITORING PROCESS

Deadlines for clubs/licensors in order to submit the required club monitoring information to the UEFA Administration via the CL/FFP IT Solution are the following [Article 54 (2d) UEFA CL&FFP Regulations] :

| Date | Club monitoring information via the CL/FFP IT Solution |
|---|--|
| <p>30 April 2014</p> | <p>→ <u>Scope</u>: Top division clubs (as a minimum all licence applicants).</p> <ul style="list-style-type: none"> • “FS - 2014.01” package covering financial data for the entities in the license applicants’ reporting perimeter for their financial reporting period ending in 2013 (i.e. being the reporting period T-1 for the 2014/15 licence season). |
| <p>15 July 2014</p> | <p>→ <u>Scope</u>: All clubs participating in the 2014/15 UEFA club competitions.</p> <ul style="list-style-type: none"> • “CI - 2014.01” package covering the club/legal information for reporting periods ending in 2012 (T-2), 2013 (T-1) and 2014 (T); • “OP - 2014.06” package covering no overdue payables information as at 30 June 2014 including Transfer, Employee and Social/tax payables; and • “BE - 2014.06” package covering break-even information for the reporting period ending in 2012 (T-2) and 2013 (T-1). |
| <p>15 Oct 2014 (if applicable)</p> | <p>→ <u>Scope</u>: All clubs participating in the 2014/15 UEFA club competitions which are in breach of an indicator or if otherwise requested by the CFCB-IC.</p> <ul style="list-style-type: none"> • “OP - 2014.09” package covering no overdue payables information as at 30 September 2014 including Transfer, Employee and Social/tax payables; and • “BE - 2014.09” package covering: <ul style="list-style-type: none"> <u>For clubs with reporting period T ending on or before 31 July 2014</u> <ul style="list-style-type: none"> ○ break-even information for the reporting period ending in 2014 (T) based on audited financial statement; and ○ future financial information including the projected break-even result for the reporting period ending in 2015 (T+1). <u>For clubs with reporting period T ending after 31 July 2014 (no later than 31 Dec 2014)</u> <ul style="list-style-type: none"> ○ break-even information for the reporting period ending in 2014 (T) based on unaudited financial information. |
| <p>16 March 2015 (if applicable)</p> | <p>→ <u>Scope</u>: All clubs participating in the 2014/15 UEFA club competitions which submitted unaudited financial data as of 15 October 2014.</p> <ul style="list-style-type: none"> • Update of “BE - 2014.09” package covering: <ul style="list-style-type: none"> <u>For clubs with reporting period T ending after 31 July 2014 (no later than 31 Dec 2014)</u> <ul style="list-style-type: none"> ○ break-even information for the reporting period ending in 2014 (T) based on audited financial statements; and ○ future financial information including the projected break-even result for the reporting period ending in 2015 (T+1). |